Allegato 3

Università per Stranieri "Dante Alighieri"
REGGIO CALABRIA
(Università Legalmente riconosciuta con D.M. n°504 del 17-10-2007)

LETTER OF ACCEPTANCE

under Erasmus+ Student Mobility for Traineeships – A. y. 2021/2022

Between

……
(Name of the company)

and

UNIVERSITA' PER STRANIERI "DANTE ALIGHIERI"
VIA DEL TORRIONE N° 95 - 89125 REGGIO CALABRIA
ITALY

We hereby declare our intention to collaborate with *Università Per Stranieri "Dante Alighieri" of Reggio Calabria (ITALY)* within the framework of the ERASMUS+ PROGRAMME. We agree to do our utmost to support transnational traineeship of students in our organisation. We will engage ourselves to fulfil the responsibilities as stated in the enclosed Partnership Quality Commitment.

The Erasmus mobility proposed by Dante Alighieri University will be facilitated by our co- operation in:

- the tutoring of the beneficiary
- the monitoring and evaluation of the Traineeship

We are willing to host_____for__months within 30 September 2022.
(name and surname)

Name of
Signatory:
Position:
Organisation:
Address:
Postal Code, City:
Country:
E-mail:
VAT

Signature of the authorised Person: .....

Date…… Stamp:

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Allegato 3

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ERASMUS+ 2021/2022

QUALITY COMMITMENT

For Erasmus + Student Mobility for Traineeship

This Quality Commitment replicates the principles of the European Quality Charter for Mobility

THE SENDING HIGHER EDUCATION INSTITUTION* UNDERTAKES TO:

Define the **learning outcomes** of the placement in terms of the knowledge, skills and competencies to be acquired

Assist the student in **choosing** the appropriate host organisation, project duration and placement content to achieve these learning outcomes

Select students on the basis of clearly defined and transparent criteria and procedures and sign a **placement contract** with the selected students.

Prepare students for the practical, professional and cultural life of the host country, in particular through language training tailored to meet their occupational needs

Provide **logistical support** to students concerning travel arrangements, visa, accommodation, residence or work permits and social security cover and insurance

Give **full recognition** to the student for satisfactory completed activities specified in the Learning Agreement for Traineeship

Evaluate with each student the personal and professional development achieved through participation in the Erasmus programme

THE SENDING INSTITUTION[1] AND HOST ORGANISATION JOINTLY UNDERTAKE TO:

Negotiate and agree a tailor-made **Learning Agreement for Traineeship** (including the programme of the placement and the recognition arrangements) for each student and the adequate mentoring arrangements

Monitor the progress of the placement and take appropriate action if required

THE HOST ORGANISATION UNDERTAKES TO:

Assign to students **tasks and responsibilities** (as stipulated in the Learning Agreement for Traineeship) to match their knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available

Draw **a contract or equivalent document** for the placement in accordance with the requirements of the national legislation (if necessary)

Appoint a mentor to advise students, help them with their integration in the host environment and monitor their training progress

Provide **practical support** if required, check appropriate insurance cover and facilitate understanding of the culture of the host country

THE STUDENT UNDERTAKES TO:

Comply with all **arrangements** negotiated for his/her placement and to do his/her best to make the placement a success

Abide by the **rules and regulations** of the host organisation, its normal working hours, code of conduct and rules of confidentiality

Communicate with the sending institution about any problem or changes regarding the placement

Submit a report in the specified format and any required supporting documents at the end of the internship

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[1] In the event that the higher education institution is integrated in a consortium, its commitments may be shared with the co-ordinating organisation of the consortium

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PARTNER ORGANISATION

Name of the hosting organisation:

Contact Person:

Address:

Postal code:

City:

Country:

Phone number:

E-mail address:

Website:

Country Code (Annex 1):

Size Code (Annex 2):

Activity Code (Annex 3):

Isced code (Annex 4):

VAT

Brief description of the Organisation:

TRAINEESHIP

Brief description of the Work Programme:

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Allegato 3

From_____to_____

(the traineeship must end at maximum the 30.09.2022)

Working Language: _____

Level: [ ] basic [ ] intermediate [ ] advanced

Contact Details of the Company Responsible (for Traineeship)

Name:

Surname:

E-mail:

Phone nr.:

PLACE AND DATE

_____

SIGNATURE
(NAME AND SURNAME)

_____

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ANNEX 1. COUNTRY CODES

AUSTRIA	AT
BELGIUM	BE
BULGARIA	BG
CYPRUS	CY
CZECH REPUBLIC	CZ
GERMANY	DE
DENMARK	DK
ESTONIA	EE
SPAIN	ES
FINLAND	FI
FRANCE	FR
GREECE	GR
CROATIA	HR
HUNGARY	HU
IRELAND	IE
ICELAND	IS
LIECHTENSTEIN	LI
LITHUANIA	LT
LUXEMBOURG	LU
LATVIA	LV
MALTA	MT
NETHERLANDS	NL
NORWAY	NO
POLAND	PL
PORTUGAL	PT
ROMANIA	RO
SWEDEN	SE
SLOVENIA	SI
SLOVAKIA	SK
TURKEY	TR
UNITED KINGDOM	UK

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ANNEX 2. SIZE CODES

S1 – small	1 – 50 workers
S2 – medium	51- 250 workers
S3 – large	251 or more workers

ANNEX 3. ECONOMIC ACTIVITY

CODE	Description
A	Agriculture, Forestry and Fishing / Agricoltura, Silvicoltura e Pesca
B	Mining and Quarrying / Attività estrattiva
C	Manufacturing / Attivitá Manifatturiere
D	Electricity, Gas, Steam and Air Conditioning Supply / Fornitura di Energia Elettrica, Gas, Vapore e Aria Condizionata
E	Water supply,Severage, Waste Management And Remediation Activities / Fornitura di Acqua; Reti Fognarie, Attività di Trattamento dei Rifiuti e Risanamento
F	Construction / Costruzioni
G	Wholesale and Retail Trade; Repair of Motor Vehicles and Motorcycles / Commercio all'ingrosso e al Dettaglio; Riparazione di Autoveicoli e Motocicli
H	Transportation and Storage / Trasporto e Magazzinaggio
I	Accomodation and Food Service Activities / Servizi di alloggio e di Ristorazione
J	Information and Communication / Servizi di Informazione e Comunicazione
K	Financial Intermediation, Insurance end Pension Funding / Attività Finanziarie e Assicurative
L	Real Estate, Renting and Business Activities / Attività Immobiliari
M	Technical Activities, Research and Development Activities / Attività Professionali, Scientifiche e Tecniche
N	Administrative and Support Service Activities / Attività Amministrative e di Servizi di Supporto
O	Public Administration and Defence; Compulsory Social Security / Amministrazione Pubblica e Difesa; Assicurazione Sociale Obbligatoria
P	Education / Istruzione
Q	Human Health and Social Work Activities / Sanità e Assistenza Sociale
R	Cultural And Recreational Activities / Attività Artistiche, di Intrattenimento e Divertimento
S	Other Service Activities / Altre Attività di Servizi

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T	Activities of Households as Employers ; undifferentiatied goods and services producing activities of households for own use/ Attività di famiglie e convivenze come datori di lavoro per personale e domestico ; produzione di beni e servizi indifferenziati per uso proprio da parte di famiglie e convivenze
U	Activities of Extraterritorial organisations and bodies / Attività di Organizzazioni ed Organismi extraterritoriali

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For further details about the economic activity codes please, visit:
http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLan guageCode=EN&IntPcKey=&StrLayoutCode=&IntCurrentPage=1

ANNEX 4. ISCED CODES

ISCED	Description
62	Agriculture, forestry and fishery
620	Agriculture, forestry and fishery (broad programmes)
6201	Agricultural Economics
6202	Food Science and Technology
622	Horticulture
624	Fisheries
623	Forestry
641	Animal husbandry
6203	Tropical/Subtropical Agriculture
518	Architecture and town planning
5811	Architecture and town planning
5812	Interior design
5813	Urban Planning
5814	Regional Planning
5815	Landscape Architecture
5816	Transport and traffic studies
210	Arts (broad programmes)
211	Fine arts
2121	Music and musicology
2122	Performing Arts
213	Audio-visual techniques and media production
214	Design (Graphic Design, Industrial Design, Fashion, Textile)
227	History of Arts
340	Business and administration (broad programmes)
3401	Business Studies with Languages
3402	Business Studies with Technology
344	Accounting and taxation
3452	Tourism, catering, hotel management
3451	Industrial relations and personnel management
346	Secretarial and office work
342	Marketing and sales management
1	Education
141	Teaching and training
1443	Primary teaching
1451	Secondary teaching
146	Training for teachers of vocational subjects
147	Teacher adult education
1444	Teacher training for children with special need
1422	Education science
1425	Pedagogical sciences

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52	Engineering and engineering trades
52	Engineering and engineering trades
521	Mechanics and metal work
522	Electricity and energy
524	Chemical and process
582	Building and civil engineering
523	Electronics and automation
54	Manufacturing and processing
5821	Materials science
5251	Aeronautical engineering
4431	Geography, Geology
4432	Geography
4433	Environmental sciences, Ecology
4434	Geology
4435	Soil and water sciences
4436	Geodesy, Cartography, Remote Sensing
4437	Meteorology
4439	Others - Geography, Geology
220	Humanities (broad programmes)
226	Philosophy and ethics
227	Theology
224	History, philosophy and related subjects
225	History and archaeology
222	Languages and Philological sciences
2221	Modern EC Languages
2222	General and Comparative Literature
2223	Linguistics
2224	Translation, Intrepretation
2225	Classical Philology
2226	Non-EC languages
2227	Less Widely Taught Languages
2228	Regional and minority Languages
2229	Others - Languages and Philological sciences
380	Law
3801	Comparative Law, Law with Languages
3802	International Law
3803	Civil Law
3804	Criminal Law, Criminology
3805	Constitutional/Public Law
3806	Public administration
3807	European Community/EU Law
3808	Others - Law

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46	Mathematics and statistics
461	Mathematics
462	Statistics
462	Statistics
48	Computing
4811	Artificial Intelligence
4621	Actuarial Science
720	Health (broad programmes)
721	Medicine
7211	Psychiatry and Clinical Psychology
724	Dental studies
640	Veterinary
727	Pharmacy
723	Nursing, Midwifery, Physiotherapy
7212	Public Health
7213	Medical Technology
42	Life science
421	Biology and biochemistry
441	Physics
442	Chemistry
4211	Microbiology, Biotechnology
441	Physics (Nuclear and High Energy Physics)
4421	Biochemistry
4438	Oceanography
310	Social and behavioural science (broad programmes)
313	Political science and civics
312	Sociology and cultural studies
314	Economics
311	Psychology
315	Social work
316	International Relations, European Studies, Area Studies
317	Anthropology
318	Development Studies
32	Journalism and information
321	Journalism and reporting
3211	Radio/TV Broadcasting
3421	Public relations, Publicity, Advertising
322	Library, information, archive
3221	Documentation, archiving
3222	Museum Studies, Conservation
09	Personal skills
9021	Physical Education, Sport Science
9022	Leisure Studies
9023	Home Economics, Nutrition
9024	Nautical Science, Navigation
9025	Others in Other Areas of Study

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